

## TRANSFER STUDENTS

The Board of School Trustees recognizes that a parent of a child must be a legal resident of Wes-Del Community Schools in order for the child to attend its schools. The Board recognizes it has the authority to accept transfer students and it is the intent of the Board that all applicable laws in regard to student transfers shall be strictly enforced. A transfer student is one whose legal settlement is not within the boundaries of Wes-Del Community Schools.

Requests by parents, guardians, or custodians of Indiana students who do not reside in Wes-Del Community Schools but who wish to enroll their child in the school corporation will be considered for enrollment under the following conditions:

1. A student requesting transfer shall complete the Application for Transfer of Non-Resident Student and submit it to the Wes-Del Community Schools Superintendent's Office prior to **May 18, 2018**. Transfers will be considered on a yearly basis. Applications received after **May 18, 2018** are not eligible for the random drawing, but will be considered in buildings and grade levels where capacity has not been reached.
2. The parent, guardian, custodian, or student agrees to provide his/her own transportation to and from the school.
3. Transfer Capacity for each grade level in each building as determined annually by the Board of School Trustees will be a consideration as to whether the student will be admitted or a random drawing will be necessary to determine who will be accepted. A random drawing will take place in a public meeting of the school board when the number of eligible transfer applicants exceeds the capacity of the grade level. When determining capacity space needed for resident students, current transfer students, siblings of such students, and employees' children will be taken into consideration.
4. When applicable, the parents, guardians, or custodians agree to pay the transfer tuition in a timely manner as established by the Superintendent.

Under no circumstances will a transfer student be accepted for athletic reasons.

The building principal and superintendent shall deny a transfer request based on one or more of the following criteria:

1. The student has been suspended or expelled for 10 or more school days in the 12 months preceding the request for transfer.
2. The student was suspended or expelled for possessing a firearm, deadly weapon, or destructive device in the preceding 12 months.
3. The student was suspended or expelled for causing physical injury to a student, school employee, or visitor to the school.
4. The student was suspended or expelled for violating a drug or alcohol rule.

Students transferring to this Corporation from other schools or school corporations shall be placed in those classes or at those grade levels for which their previous educational experiences appear to qualify them. The School Corporation reserves the right to change or modify such placements on the basis of later information, testing, or investigation.

The Superintendent of Schools shall develop the operational procedures and forms necessary for the implementation of this policy.

Legal References:    I.C. 20-26-11-2  
                              I.C. 20-26-11-6  
                              I.C. 20-26-11-32

**PAYMENT OF TRANSFER TUITION:**

The Board of School Trustees authorizes the Superintendent to accept all requests for a student to transfer into Wes-Del Community Schools. If the student is enrolled prior to the ADM count date for each semester (fall and spring), transfer tuition will **not** be required to be paid. If the cash transfer student is enrolled after the ADM count date for each semester (fall and spring), transfer tuition will be required to be paid.

Legal Reference:    I.C. 20-26-11-2